

# **Frequently Asked Questions (FAQs)**

### **Products**

Where can I buy books, maps, and other products related to Texas geoscience?

The Bureau of Economic Geology (BEG), which functions as the State Geological Survey of Texas, is *the* place for information about Texas geology.

Online, The Bureau Store is at https://store.beg.utexas.edu.

Our physical store is located in northwest Austin, Texas, on the first floor of the Bureau of Economic Geology, UT J. J. Pickle Research Campus, 10100 Burnet Road, Building 130, in Room 1.104.

A map and parking information are online: <a href="http://www.beg.utexas.edu/about/directions-and-maps">http://www.beg.utexas.edu/about/directions-and-maps</a>.

#### What do you sell?

We sell more than 2,000 books, maps, CD/DVD's, and Central Texas Rock Kits, which are produced by the staff of the Bureau of Economic Geology. We also sell publications issued by UT's Texas Memorial Museum, the Gulf Coast Association of Geological Societies (GCAGS) and several of its member geological societies, and the Gulf Coast Section of SEPM (GCSSEPM), along with Bureau of Economic Geology caps.

Most of our publications relate to the geosciences in Texas, but some of our work pertains to other states or areas of the world.

We don't sell books or maps issued by commercial publishers; a commercial bookstore such as Barnes & Noble or a map store will carry those items.

#### Do you sell digital versions of your books and maps on CD or as downloads?

We offer digital versions of most of our products, and we are currently expanding into digital format for all of them.

Our digital products are in PDF; when the files are too large to attach to emails, we sell them on CD or via Dropbox. Please let us know if you need a digital version of a specific product.

#### Do you sell topographic maps?

No. We have some available for viewing in our Texana Library Map Room, but the sellers of topographic maps are the U.S. Geological Survey in Reston, VA, and some map stores or recreational-travel stores.

#### Do you sell survey, plat, or ownership maps?

No. Those are often available from a county tax assessor/collector's office, a local historical society, or the General Land Office of Texas.

#### Do you sell geologic maps, or other kinds of maps, of states other than Texas?

No. For geologic maps, contact the State Geological Survey or Department of Natural Resources of your state of interest. A clickable map of all U.S. geological survey locations is available from the Association of American State Geologists site. For travel/road maps, contact the state's tourism office.

#### Can I buy maps rolled and sent in a map tube rather than folded?

Yes, most of our maps are available unfolded; please let us know if you need your maps rolled (not folded) and sent in a tube. We charge \$5 for the map tube itself. Delivery may take longer because of the tube.

## **Copyright and Permissions**

#### Are your products copyrighted?

Yes.

All items sold here by the Bureau of Economic Geology at The University of Texas at Austin are protected by copyright and all rights are reserved. Purchase of items through this store constitutes acknowledgement of and consent to observance of all conditions, both express and implied, under international copyright law. Any unauthorized reproduction or distribution is a violation of this agreement and may be prosecuted to the fullest extent of the law. Reproduction of items for personal, internal, or commercial use and any form of electronic or digital reproduction or distribution for personal or corporate use requires written permission from the Director of the Bureau of Economic Geology, The University of Texas at Austin, University Station, Box X, Austin TX 78713-8924.

#### Who can grant permission for use of illustrations or other material in your products?

Please send your request for permission for use via e-mail to pubsales@beg.utexas.edu.

## Logistics

What are your hours? At our physical store, we are open weekdays (only) from 8 a.m. to 5 p.m. CST. Please call ahead if you plan to visit us in person so that we can prepare to serve you better.

We are closed at night, on weekends, and during UT/national holidays.

Online, orders may be submitted 24/7; orders that are packages or e-mail attachments are mailed during regular office hours.

#### What is your phone number? Fax? E-mail?

Phone is 512-471-7144. Fax is 512-471-0140. E-mail is pubsales@beg.utexas.edu.

#### What forms of payment do you accept?

We prefer credit or debit cards (AMEX, Discover, MasterCard, Visa), but we also accept checks (payable to The University of Texas) and cash. Schools and school districts, governmental agencies, and most nonprofit organizations can contact us to submit purchase orders.

#### Can you sell to us without charging us Texas (or other state) sales tax?

Yes. Please contact us at pubsales@beg.utexas.edu or 512-471-7144 before placing an order so that we can obtain your tax-exemption ID and other information.

#### Are there any discounts for students, UT alumni, or retirees?

The only discount we offer is 15% off for 100 or more copies of a single item.

#### How can I order online?

Please choose your items from The Bureau Store (<a href="https://store.beg.utexas.edu/">https://store.beg.utexas.edu/</a>), add them to your cart, and click on Checkout to provide your payment and delivery information.

## **Delivery Options**

#### How are orders shipped?

Our normal method for domestic orders is the U.S. Postal Service's "media mail," which takes 2 to 7 days.

For an additional handling fee that is based on package weight and postal distance, we can upgrade to first class or priority mail (fees and speed vary).

For international orders, we ship by air mail, with applicable Customs forms. Expedited international courier service is available upon request at the customer's expense.

For overnight or other expedited service, please contact us with your courier account number (or card details) and the street address to which FedEx or UPS can deliver. Courier-delivered orders are subject to our regular handling charge, as well as fees assessed by the courier service.

### Refunds

#### Can I get a refund for a purchase?

If an order arrives damaged, we will send a replacement. We cannot issue refunds.

## Free items

### Do you offer any free items?

Yes. Our annual reports and our list of items of interest to teachers and students are available as free downloads or in paper format.